

## MEMORANDUM CIRCULAR NO. 2022-05

**TO:** All Heads of Executive Departments, National Line Agencies, Central Offices of Bureaus, Attached Agencies, and Government Owned and/or Controlled Corporations (GOCCs), Legislative and Judiciary Branches, Constitutional Bodies and State Universities and Colleges (SUCs)

**SUBJECT:** **Accomplishment and Submission of Online GAD Focal Point System (GFPS) Profile Form for CY 2022 GFPS Profiling**

**DATE:** 25 October 2022

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### Background

1.0 In pursuance of the Magna Carta of Women (MCW) and the GFPS guidelines, the Philippine Commission on Women regularly conducts updating of the GFPS profile of Executive Offices, National Government Agencies (NGAs), Central Offices of Bureaus, Attached Agencies, GOCCs, Legislative and Judiciary Branches, Constitutional Bodies and SUCs.

2.0 PCW Memorandum Circular 2011-01 or the *Guidelines for the Creation, Establishment and Strengthening of the GFPS*, defines the GFPS as a mechanism established to ensure, advocate, guide, coordinate and monitor the development, implementation, review and updating of agency GAD plans and GAD-related programs, projects and activities.

3.0 Section 37.C of Republic Act 9710 or the MCW mandates that “*all government departments including their attached agencies, offices, bureaus, SUCs, GOCCs, LGUs, and other government instrumentalities shall establish or strengthen their GFPS or a similar GAD mechanism to catalyze and accelerate gender mainstreaming (GM) within the agency or LGU*”.

### **Accomplishment and Submission of Online GFPS Profile Form**

4.0 To gather data/information on the agency’s GFPS including efforts/initiatives related to its creation/establishment and strengthening, the PCW enjoins all Heads of Executive Departments, National Line Agencies, Central Offices of Bureaus, Attached Agencies, and GOCCs, Legislative and Judiciary Branches, Constitutional Bodies and SUCs to accomplish the online GAD Focal Point System Profile Form.

5.0 The profiling of the GFPS would provide us with information on agencies’ compliance to Section 37 of the MCW, and data/information that would serve as basis for future policy issuances related to the GFPS.

6.0 To facilitate the updating of the GFPS Profile, please accomplish the Online GFPS Profile Form through this link: [tinyurl.com/2022GFPS](https://tinyurl.com/2022GFPS).

7.0 In accomplishing the Form, please fill in the appropriate information requested and submit the completed online GFPS Profile Form and all required attachments not later than **December 30, 2022**.

8.0 Regional line agencies and other institutions in the regions **are NOT covered** by this Memorandum Circular because regional profiling shall be done by the Regional Gender and Development Committees (RGADCs).

**GFPS Functionality Assessment Tool for NGAs**

9.0 Attached to this MC is the GFPS Functionality Assessment tool (GFPS-FAT) for NGAs, developed by the PCW to help agencies determine the strengths and weaknesses of the GFPS and design appropriate interventions to address identified gaps/issues. The tool is downloadable from the PCW Digital Library through this link: [tinyurl.com/GFPSfatNGA](https://tinyurl.com/GFPSfatNGA).

10.0 For inquiries, please contact the PCW Technical Services and Regional Coordination Division (TSRCD) at telephone nos. 8735-8917, 8736-1654 local 110, or via email at [tsrcd.lgrp@pcw.gov.ph](mailto:tsrcd.lgrp@pcw.gov.ph).

For appropriate and prompt action.

**ATTY. KRISTINE ROSARY E. YUZON-CHAVES**  
Executive Director