

QUALIFICATIONS OF AN ASH DESK OFFICER

A person must possess the following qualifications before one can be appointed as an ASH Desk Officer:

1. Attitude that shows empathy and understanding of the victim-survivor and committed to keep the confidentiality of the cases;
2. Familiarity with appropriate ways to handle cases of gender-based violence and sensitive to the needs of victim-survivors and complainants in each possible scenario;
3. Basic knowledge on gender-based violence and the different forms of sexual harassment and on diverse sexual orientations and gender identities and expressions; and
4. Has no derogatory records related to violation of laws protecting women and commission of acts constituting gender-based violence.

Provided that, after the appointment, the ASH Desk officer must obtain the following trainings and orientation to develop his/her skills and capacities necessary in the performance of his/her functions:

1. Gender Sensitivity Training
2. Salient provisions of the Safe Spaces Act
3. Salient provisions of other laws protecting women, children and members of SOGIE, including but not limited to, the following:
 - a. Anti-Sexual Harassment Act (R.A. No. 7877)
 - b. Anti-Violence Against Women and their Children Act (R.A. No. 9262)
 - c. Anti-Photo and Video Voyeurism Act (R.A. No. 9995)
 - d. Anti-Child Pornography Act (R.A. No. 9775)
 - e. Special Protection of Children Against Abuse, Exploitation, and Discrimination Act (R.A. No. 7610)
 - f. Anti-Trafficking in Persons Act (R.A. Nos. 9208 and 10364)
 - g. Provisions of the Revised Penal Code which are related to gender-based violence
 - h. Relevant provisions of the Family Code
4. Existing services of the city/municipal government and those provided under the ASH Referral Network
5. Protocols in handling gender-based sexual harassment