

Philippine
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GMMS

Gender Mainstreaming Monitoring System

Overview



About the GMMS

The GMMS is a web-based information system that profiles the gender mainstreaming efforts of the agencies, GOCCs, SUCs and other government instrumentalities. It includes a module for automating the GAD plan and accomplishment report submission as well as an online version of the Gender Mainstreaming Evaluation Framework (GMEF) tool.

The system is intended as a knowledge management system where government organizations can share and learn from each other's experiences.

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Requirements for the Online Submission of GPBs and GAD ARs through the GMMS



Requirements for the Online Submission of GPBs and GAD ARs through the GMMS

- Participating agencies and government organizations need to register their GMMS users. For organizations with already existing accounts, you may change your user lineup or update your user information. To register or update, you need to fill out the GMMS System Users Registration Form which can be downloaded from our website via address www.pcw.gov.ph/gmms.



Requirements for the Online Submission of GPBs and GAD ARs through the GMMS

- The GMMS Focal Person (GMMS FP) of the organization shall serve as the official representative of the organization in all transactions done in the GMMS. The GMMS FP must be a member of their GFPS who is familiar with the GAD planning and budgeting process. The **GMMS FP** shall be responsible for (a) maintaining the agency GAD profile in the GMMS and (b) encoding and submitting the GPB and GAD AR of the agency through the GMMS.
- Organizations may assign an alternate GMMS FP to assist the main GMMS FP.



Requirements for the Online Submission of GPBs and GAD ARs through the GMMS

- Line departments and central offices with constituent units also need to register their GFPS member/s who shall serve as **GMMS reviewer/s and endorser/s** of GPBs and GAD ARs of their constituent units (i.e., attached agency/ bureau and/or regional office).
- All registered GMMS users need to familiarize themselves with using the GMMS.
- All transactions through the GMMS shall be **considered official**.



Determining users you need to register

Organization	Required GMMS Users
<ul style="list-style-type: none"> Central office with regional offices 	<ul style="list-style-type: none"> At least one GMMS Focal Person At least one Reviewer At least one Endorser Optional: Encoders
<ul style="list-style-type: none"> Attached agencies, GOCCs, regional offices and SUCs 	<ul style="list-style-type: none"> At least one GMMS Focal Person Optional: Encoders

An agency may opt to assign a GFPS member to be the account holder of one or more functions (i.e., as both GMMS reviewer and endorser)



Requirements for the Online Submission of GPBs and GAD ARs through the GMMS

- Submission, review and endorsement of GPBs and GAD ARs will be through the GMMS.
- Generation of endorsed GPBs and GAD ARs will be through the GMMS. Computation of the **5% allocation or utilization** will be done by the system based on the budget indicated in the activities in the plan. Endorsed GPBs and GAD ARs will have a corresponding **Quick Response (QR) Code** which serves as authentication that the document has already been reviewed and endorsed by PCW.



Sample GMMS Authentication with QR Code



**THIS IS TO CERTIFY THAT THIS DOCUMENT HAS BEEN
REVIEWED AND ENDORSED THROUGH THE GMMS**

**AMELIA M. DE GUZMAN
GFPS TWG MEMBER**

**CARLOS JERICO L.
PETILLA
SECRETARY**



**REPORT GENERATED: 11/6/2014
PAGE 1 OF 4**

- Year of GPB submission
- Organization Name
- System generated sequence code

NGA

GMMS

1 GAD TWG prepares GPB and AR. Head of agency approves the documents for transmittal .

2 GAD TWG encodes GPB and AR in the GMMS and submits for review and endorsement

No endorsement.
GFP revises GPB

4 GFP prints endorsed GPB with GMMS control number. The head of the agency shall sign the hard copy of the GPB and AR

3 GPB and GAD AR goes through review and endorsement

5 GFP submits hard copy to DBM and encodes GAD Budget summary details in the OSBP

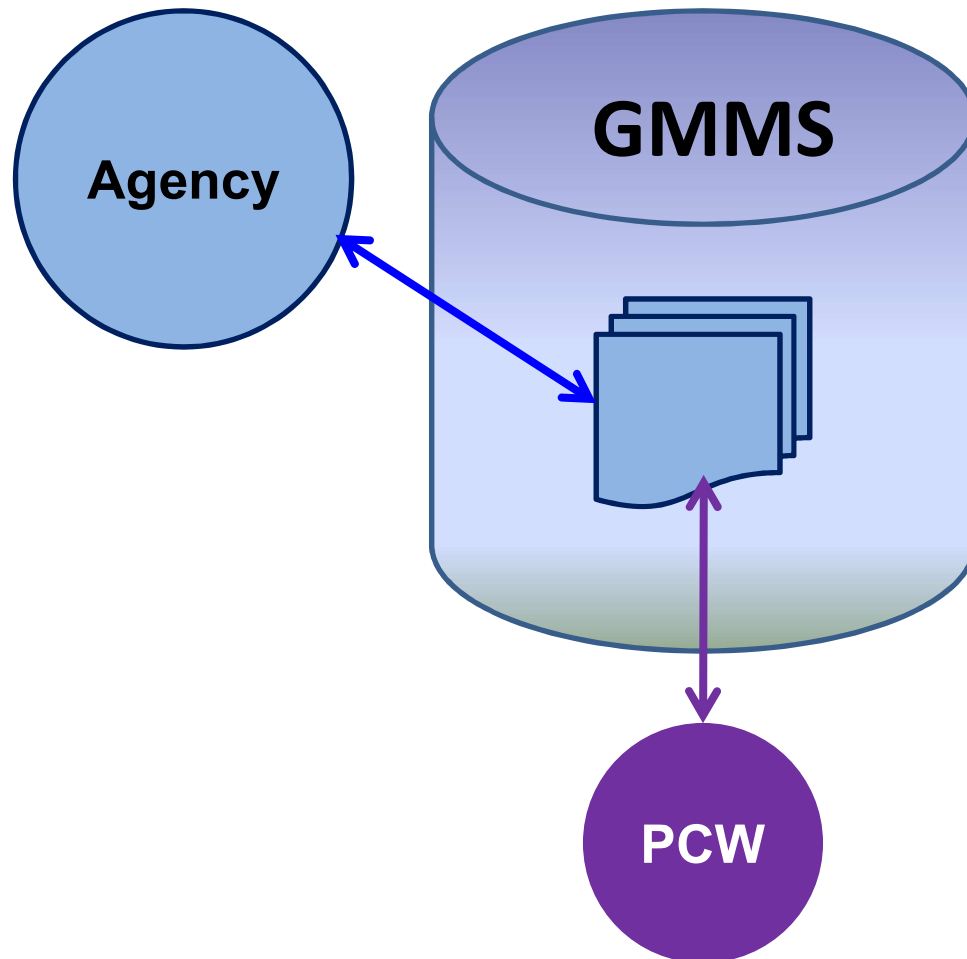
DBM



For the 2019 GPB and 2017 GAD AR...

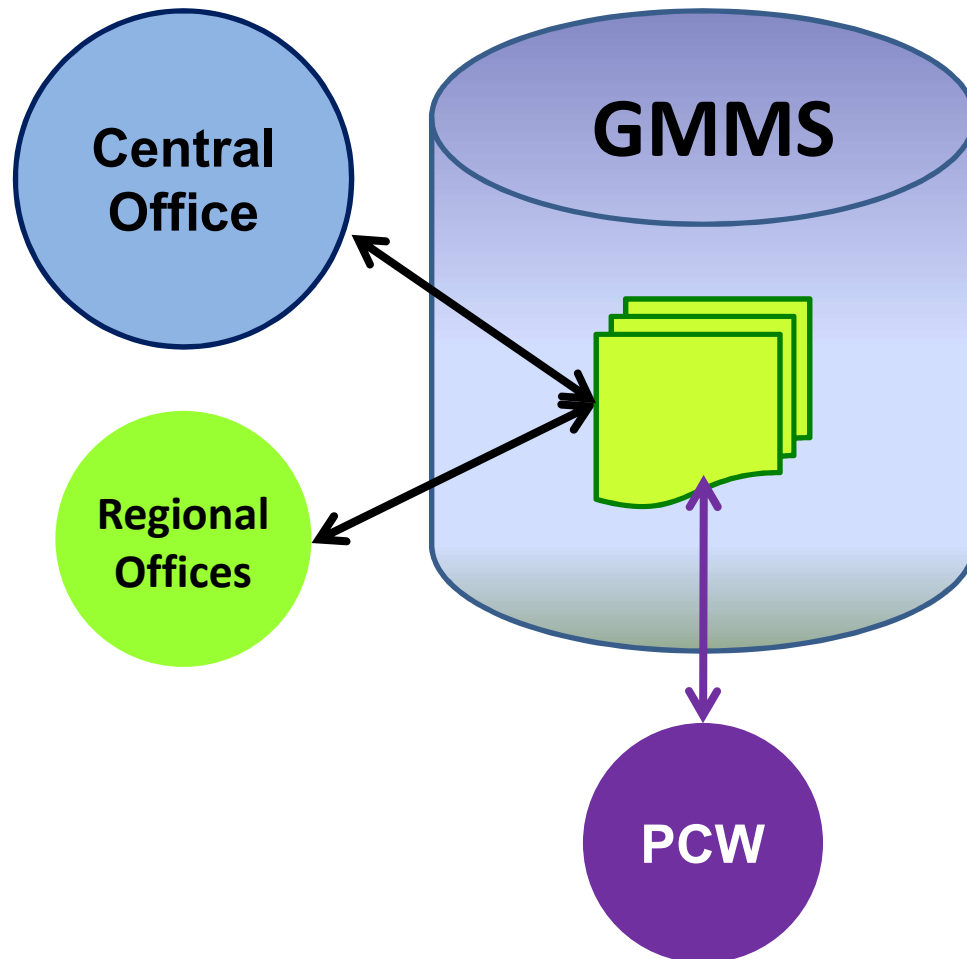
- As with the 2018 submission of the agency GPB and GAD AR, **attached agencies and GOCCs** will be submitting their GAD documents to PCW **directly**. The parent or oversight agency will no longer be required to review the plans and reports (except for CHED).
- Agencies with **regional offices** preparing its own GPB and GAD AR will still review the documents of their ROs prior to submission to PCW. **Central offices** submitting consolidated plans of their regions shall submit directly to PCW.
- CHED central office has deputized the review of the **SUC** GPBs and GAD ARs to the respective CHED regional office. After the review of the CHED regional office, it will be sent directly to PCW for review.
- **DOH retained hospital** GPBs and GAD ARs shall be consolidated under their respective DOH regional office GPB and GAD AR.

GMMS submission flow for agencies



1. Departments, attached agencies and GOCCs, submit their GPBs/ ARs through the GMMS. GMMS informs PCW of the submission.
2. PCW reviews the plans using the GMMS and returns or endorses/ accepts the GPBs and GAD ARs.

Regional offices submitting individual GPBs & GAD ARs

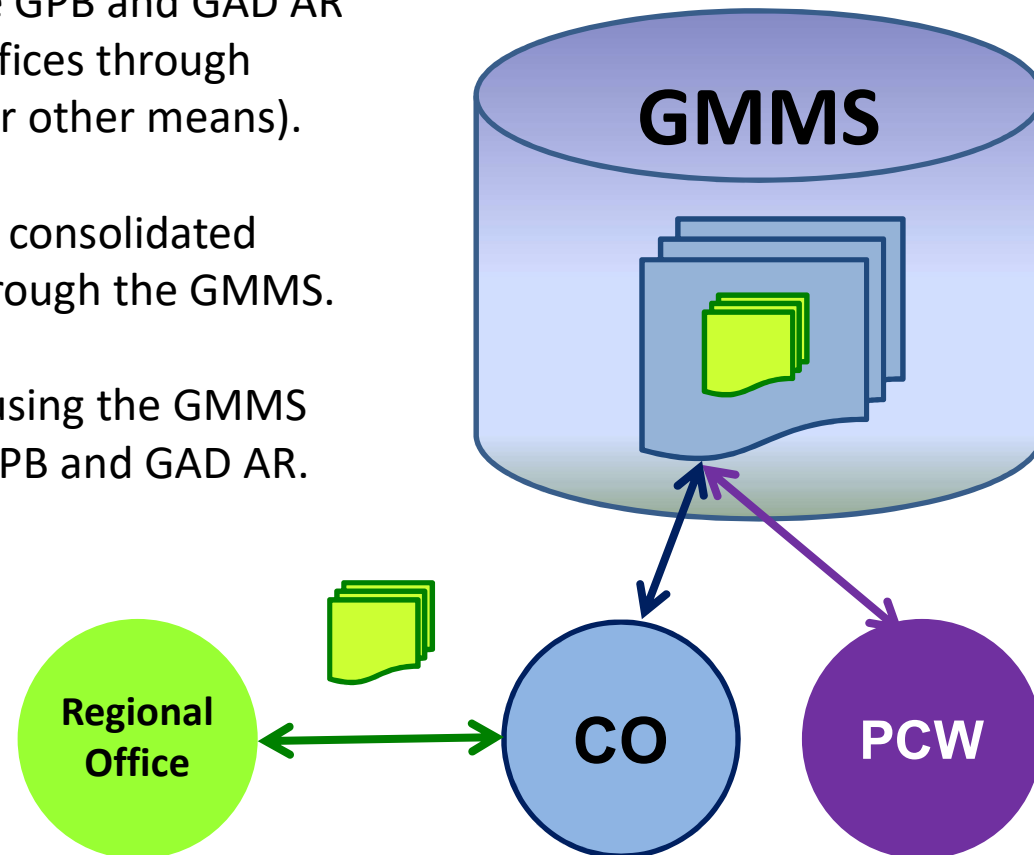


1. ROs submit their GPBs/ ARs through the GMMS. GMMS informs the Central Office of the submission
2. Central office access and reviews the regional office GPBs and GAD ARs through the GMMS. CO either returns the documents to the ROs or endorses it to PCW.
3. PCW reviews the plans using the GMMS and returns or endorses the GPBs and GAD ARs.



Central office with consolidated regional GPB & GAD AR

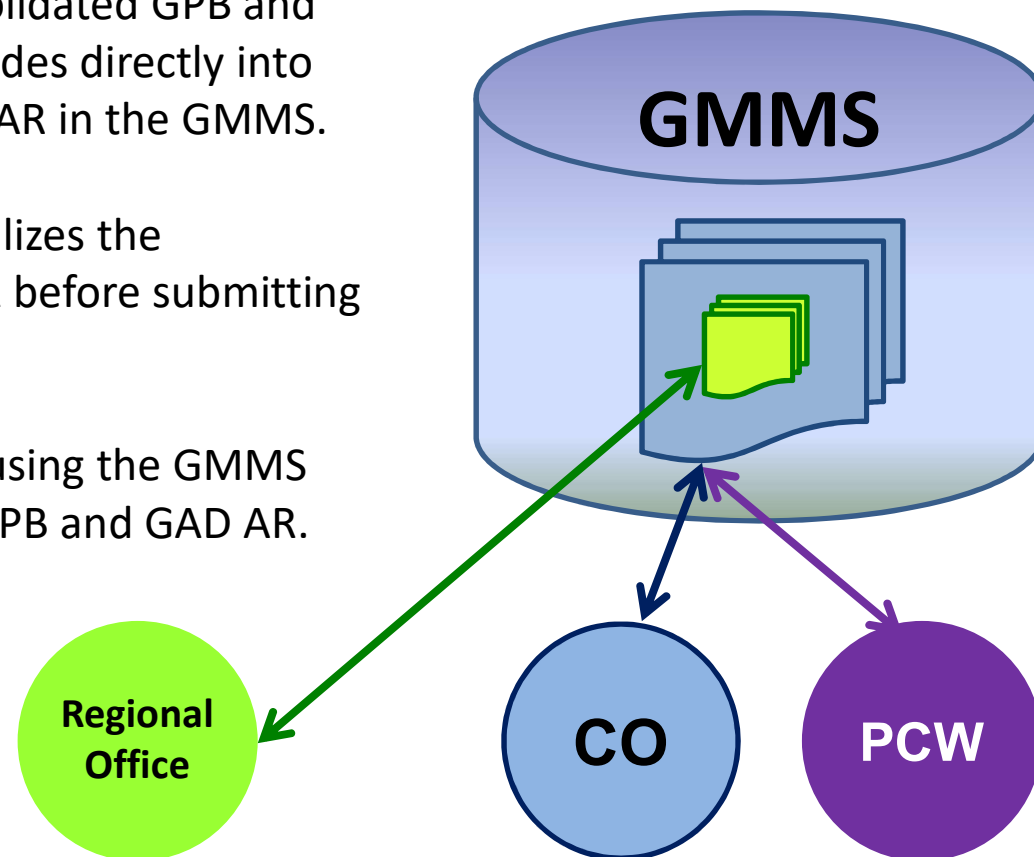
1. Central office consolidates the GPB and GAD AR submissions of the regional offices through normal means (paper-based or other means).
2. Central office then submit the consolidated GPBs and GAD ARs to PCW through the GMMS.
3. PCW reviews the documents using the GMMS and returns or endorses the GPB and GAD AR.



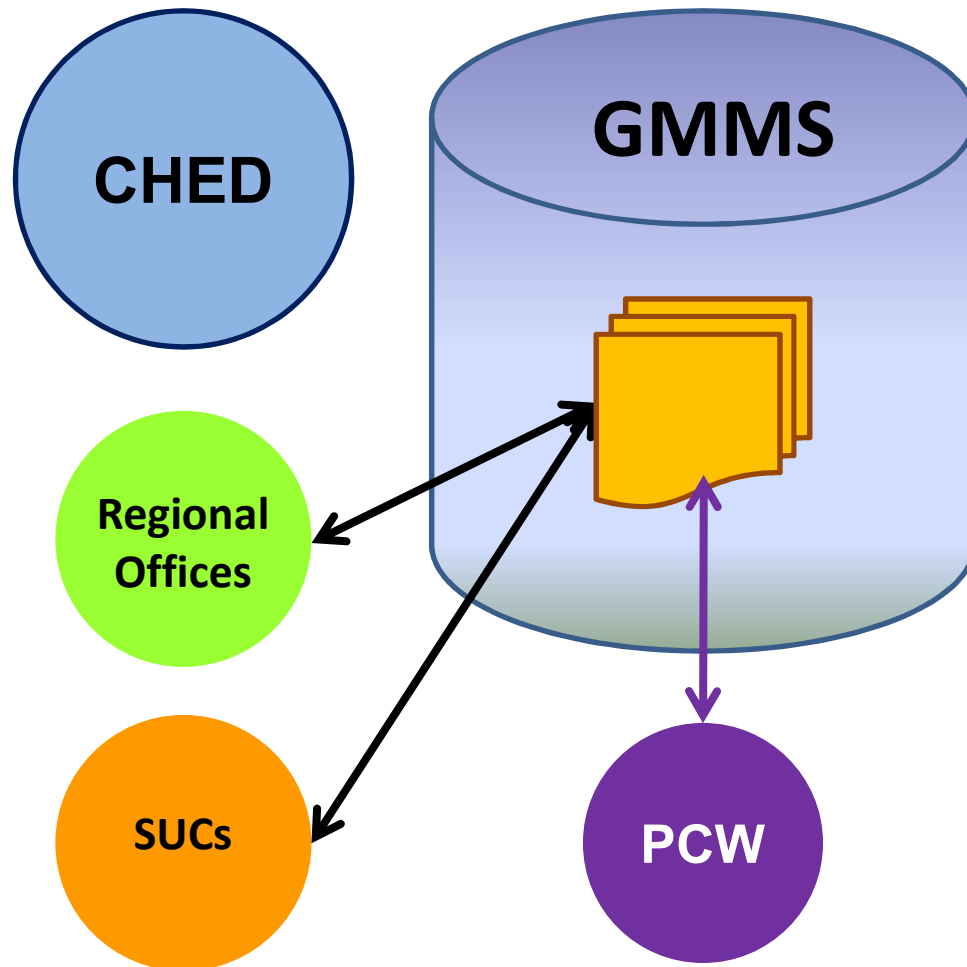


Alternative consolidation through the GMMS

1. Central office opens the consolidated GPB and GAD AR. Regional offices encodes directly into the consolidated GPB or GAD AR in the GMMS.
2. Central office reviews and finalizes the consolidated GPB and GAD AR before submitting to PCW through the GMMS.
3. PCW reviews the documents using the GMMS and returns or endorses the GPB and GAD AR.



GMMS submission flow for SUCs

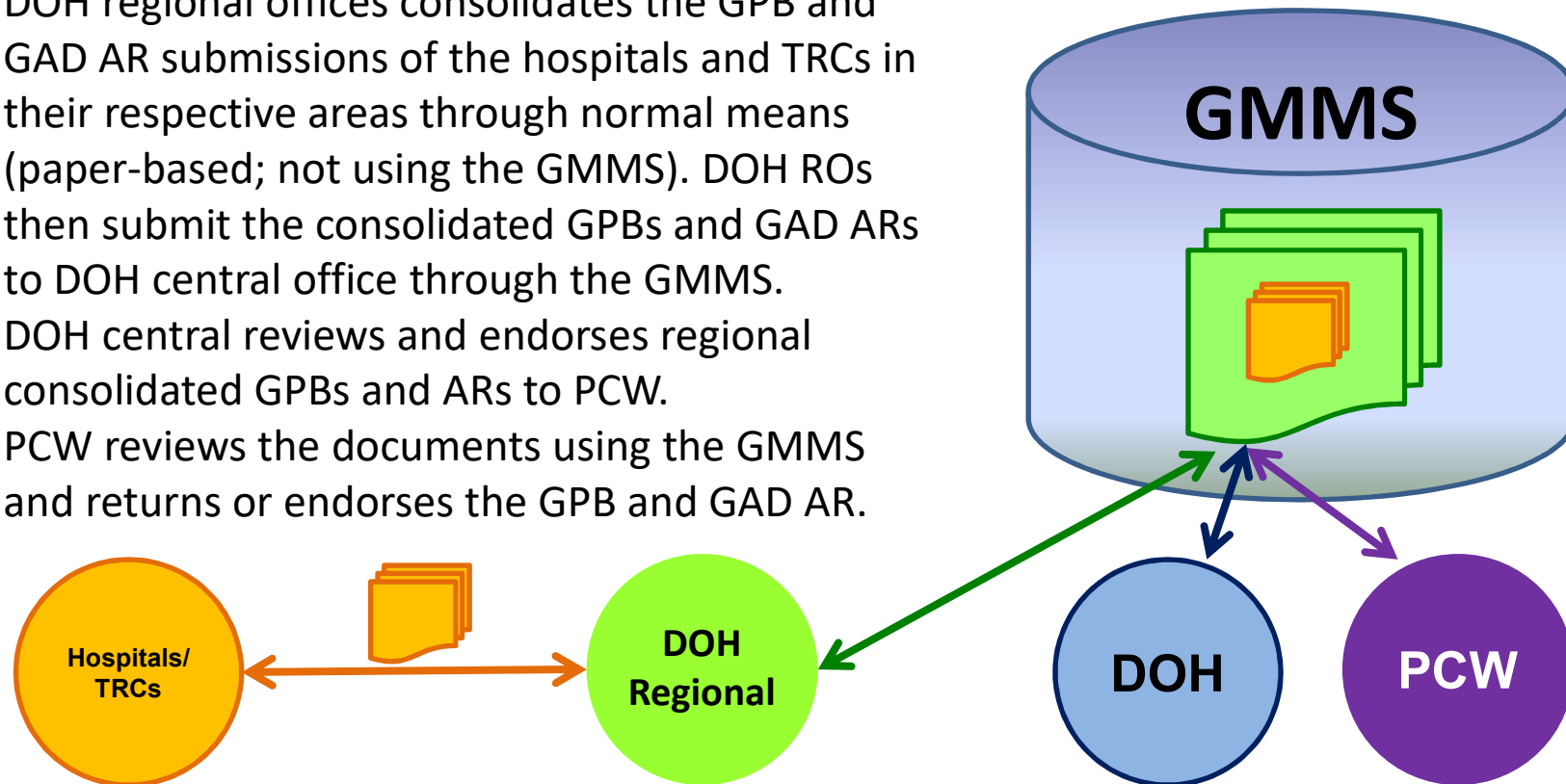


1. SUCs submit their GPBs/ ARs through the GMMS. GMMS informs the Regional Offices of the submission
2. CHED regional offices access and reviews the SUC GPBs and GAD ARs through the GMMS. ROs either returns the documents to the SUC or endorses it to PCW.
3. PCW reviews the plans using the GMMS and returns or endorses the GPBs and GAD ARs.
4. CHED uses GMMS to monitor status of SUC submission



DOH regional office GPB and GAD AR

1. DOH regional offices consolidates the GPB and GAD AR submissions of the hospitals and TRCs in their respective areas through normal means (paper-based; not using the GMMS). DOH ROs then submit the consolidated GPBs and GAD ARs to DOH central office through the GMMS.
2. DOH central reviews and endorses regional consolidated GPBs and ARs to PCW.
3. PCW reviews the documents using the GMMS and returns or endorses the GPB and GAD AR.





Preparation of the 2017 GAD AR

- The GMMS will **import** the 2017 GPB data into the 2017 GAD AR to facilitate the encoding of the report.
- The GAD AR shall **reference** the original GPB that was encoded in the GMMS. It will indicate if the data in the report was from an unendorsed or endorsed GPB.

Reference: Direct Encoding (No GPB in database)			
Organization: Department of Energy			Organization C
Organization Hierarchy: Department of Energy			
Total Budget/GAA of Organization:	8,449,443.12		
Actual GAD Expenditure	8,814,442.62	Original Budget	13,950,000.00



2019 GPB and 2017 GAD AR Submission

- The 2018 GPB and 2016 GAD AR review must end by **30 June 2018** to allow the safe migration of data from the current GMMS to the projected GMMS v.3.

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Getting Help



Getting Help

- PCW conduct of orientations for GMMS users every January at the PCW Conference Room in San Miguel, Manila. Users are organized into batches of 25. The schedule of orientations are announced in the GMMS webpage: www.pcw.gov.ph/gmms. Orientation sessions are held in the PCW Conference Room from 9:00 a.m. to 5:00 p.m.
- Alternatively, agencies may request a separate orientation if the number of participants exceeds 25. Agencies may have the orientation in their office or in a suitable venue subject to the availability of PCW resource person(s).



Other Concerns

- GMMS orientation participants are required to bring their own laptops for the hands-on exercises. The laptops should have the latest Mozilla Firefox or Google Chrome installed.
- Expenses for the participation to or conduct of the GMMS orientation may be charged to the agency's GAD budget. The resource person/s for the orientation sessions will be provided by PCW free of charge.
- For confirmation of orientation schedules or other GMMS-related queries, agencies may contact Ms. Gladys Esquibal or Mr. Nico Natividad at telephone numbers 7351653 or 7354767 loc. 117 or email address: sysadmin@pcw.gov.ph.



GMMS HelpDesk

For inquiries and clarifications on **GMMS**:

Website: www.pcw.gov.ph/gmms

Email: sysadmin@pcw.gov.ph

Tel Nos: (02)-7351653 | 7354767 loc. 117

Mobile no: 0917-859 2891

Look for Gladys or Nico