



OFFICE OF THE PRESIDENT  
**PHILIPPINE COMMISSION ON WOMEN**  
“National Machinery for Gender Equality and Women’s Empowerment”

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**PCW Memorandum Circular 2014-03**

**Date:** 25 July 2014

**To:** All Heads of Executive Departments, Bureaus, Agencies, Offices, State Universities and Colleges, Government Owned and/or Controlled Corporations, Legislative and Judiciary Branches, Constitutional Bodies, Other Government Instrumentalities and All Others Concerned

**Subject: Conduct of the 4<sup>th</sup> GAD Focal Point Assembly on September 9-10, 2014**

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The Philippine Commission on Women will convene the 4<sup>th</sup> GAD Focal Point Assembly with the theme: **Beyond Compliance: A Commitment to Gender-Responsive Governance** to be held on September 9-10, 2014 (venue is outside Manila). The assembly will serve as a venue to:

1. Share lessons and good practices on Gender Mainstreaming;
2. Discuss and provide updates on the most recent GAD related policies and issuances;
3. Provide opportunity for hands-on exercise using the enhanced Gender Mainstreaming Evaluation Framework (GMEF) and validate initial data of the MCW Baseline tool; and
4. Level off on the use of Gender Mainstreaming Monitoring System (GMMS).

The 4<sup>th</sup> GFP Assembly is open to all national government agencies (NGAs), attached offices, bureaus, State Universities and Colleges (SUCs), Government Owned and/or Controlled Corporations (GOCCs), Legislative and Judiciary Branches, Constitutional Bodies and other government instrumentalities.

In this regard, we invite agencies to send two-three representatives (preferably from the GFPS Executive Committee and Technical Working Group) to attend the two-day assembly. The cost of participation amounting to P 3,500 per person for live-in (triple sharing) and P 2,500 for live-out shall be shouldered by the agency, charged to the GAD budget. Attached are the 4<sup>th</sup> GFP Assembly Brief, Registration Form and Administrative Note for your reference.

Interested parties should submit the reply form to PCW by fax, email or register via the 4<sup>th</sup> GAD Focal Point Assembly Registration Form not later than August 8, 2014. Participant’s registration will be confirmed by an email or text message.

For questions and/or clarifications, kindly coordinate with PCW-Technical Services Division thru telephone numbers 735-1654 local 119 or 735-8917, mobile no. 0917845447, email address at [tsd@pcw.gov.ph](mailto:tsd@pcw.gov.ph) and visit PCW website at [www.pcw.gov.ph](http://www.pcw.gov.ph) for updates.

Thank you very much.

**REMEDIOS I. RIKKEN**  
Chairperson