

**MONITORING THE FUNCTIONALITY OF BARANGAY VAW DESK  
Assessment Form**

Barangay: \_\_\_\_\_

Year Under Review: \_\_\_\_\_

Region: \_\_\_\_\_

Province: \_\_\_\_\_

City/Mun.: \_\_\_\_\_

INDICATOR	RATING	REMARKS
<b>Establishment (20%)</b>		
a. The Barangay VAW Desk is established and the Barangay VAW Desk Person is designated through: <input type="checkbox"/> Barangay Ordinance (8%) <input type="checkbox"/> Executive Order (4%) If both are present, the higher rating shall apply.		
b. Barangay VAW Desk Person has attended: <input type="checkbox"/> Orientation on Anti-VAW Laws such as RA 9262, 9208, and other related laws (3%) <input type="checkbox"/> Gender-Sensitivity Training (2%) <input type="checkbox"/> Basic Crisis Intervention (1%)		
c. The VAW Desk is located within the barangay hall. If there is no barangay hall, the VAW Desk may be put up near or where the Punong Barangay holds office (2%)		
d. The VAW Desk has a separate room where the intake interview can be conducted. If no separate room is available, an enclosed area within the compound where the barangay hall is located (4%)		
<b>Resources (20%)</b>		
a. Furniture and Vehicle <input type="checkbox"/> Table and chair (1%) <input type="checkbox"/> Filing cabinet/storage area (1%) <input type="checkbox"/> Sofa bed, folding bed, or mat (1%) <input type="checkbox"/> Availability of vehicle and/or transportation expenses to convey victim-survivors (1%)		
b. Equipment and Supplies <input type="checkbox"/> Landline or mobile phone (2%) <input type="checkbox"/> Computer or typewriter for logging in and monitoring of VAW cases (1%) <input type="checkbox"/> Camera to be used in documenting cases of violence, especially in capturing physical proofs (1%) <input type="checkbox"/> Tape or voice recorder in recording the case narrative (1%) <input type="checkbox"/> First aid kit and other medicines (1%)		
c. Monitoring Tools c.1. Logbooks <input type="checkbox"/> Logbook 1: for RA 9262 cases (1.5%) <input type="checkbox"/> Logbook 2: for other VAW related cases (1.5%)		

INDICATOR	RATING	REMARKS
c.2. Forms <ul style="list-style-type: none"> <li><input type="checkbox"/> VAW Docs Intake Form (0.5%)</li> <li><input type="checkbox"/> Referral Form (0.5%)</li> <li><input type="checkbox"/> Feedback Form (0.5%)</li> <li><input type="checkbox"/> BPO Application Form (0.5%)</li> </ul>		
d. References <ul style="list-style-type: none"> <li><input type="checkbox"/> Directory of service providers (2%)</li> <li><input type="checkbox"/> VAW Desk Handbook (1%)</li> <li><input type="checkbox"/> VAW-related reference books, brochures (1%)</li> <li><input type="checkbox"/> Flowchart on BPO issuance (0.5%)</li> <li><input type="checkbox"/> Flowchart on Handling of VAW Cases, to include VAW hotline (0.5%)</li> </ul>		
<b>Policies, Plans, and Budget (20%)</b>		
a. Annual Investment Program (AIP) reflecting the approved Barangay GAD Plan and Budget (10%)		
b. Gender-responsive programs and activities to address gender-based violence is indicated in the approved Barangay Gender and Development (GAD) Plan and Budget (5%)		
c. Gender-responsive programs and activities to address gender-based violence is integrated in the Barangay Development Plan (5%)		
<b>Accomplishments (40%)</b>		
a. Annual Accomplishment Report based on the approved Barangay GAD Plan and Budget (10%)		
b. Quarterly accomplishment reports submitted to City/Municipal Social Welfare and Development Office (C/MSWDO) and City/Municipal Local Government Operations Office (C/MLGOO) must contain the following information: <ul style="list-style-type: none"> <li><input type="checkbox"/> number of VAWC victim-survivors</li> <li><input type="checkbox"/> number of other VAW-related victim-survivors</li> <li><input type="checkbox"/> number and forms of VAWC and other VAW related cases handled</li> <li><input type="checkbox"/> number of referred VAWC and other VAW-related cases</li> <li><input type="checkbox"/> number of VAWC victim-survivors applied for BPO</li> <li><input type="checkbox"/> number of BPOs issued</li> </ul> Pro-rated as follows: <ul style="list-style-type: none"> <li><input type="checkbox"/> 4 quarterly accomplishment reports (10%)</li> <li><input type="checkbox"/> 3 quarterly accomplishment reports (7.5%)</li> <li><input type="checkbox"/> 2 quarterly accomplishment reports (5%)</li> <li><input type="checkbox"/> 1 quarterly accomplishment report (2.5%)</li> </ul>		
c. Updated database/records of all VAW cases reported in the barangay (10%)		
d. Accomplishments of VAW Desk is included in the State of Barangay Address (SOBA) which is held twice a year (10%)  Prorated as follows: <ul style="list-style-type: none"> <li><input type="checkbox"/> accomplishments of VAW Desk included in two (2) SOBA (10%)</li> </ul>		

INDICATOR	RATING	REMARKS
<input type="checkbox"/> accomplishments of VAW Desk included in one (1) SOBA (5%) <input type="checkbox"/> accomplishments of VAW Desk not included in the SOBA (0%)		
<b>OVERALL RATING</b>		

<b>LEVEL OF FUNCTIONALITY:</b>  Basic - 20% and below Progressive – 21 to 50% Mature - 51 to 80% Ideal – 81 to 100%		
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Assessed by:

C/MIMT Chairperson and Members

Name	Office/Agency	Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date: \_\_\_\_\_

LEVEL OF FUNCTIONALITY OF  
BARANGAY VIOLENCE AGAINST WOMEN (VAW) DESK

**Consolidated Assessment Report**

As of: \_\_\_\_\_

Region: \_\_\_\_\_

Province: \_\_\_\_\_

City/Mun.: \_\_\_\_\_

Total Number of Brgys. \_\_\_\_\_

Barangay	Overall Rating	Level of Functionality	Remarks
1.			
2.			
3.			
4.			
5.			
6.			
10.			
<b>Identified Issues (if any)</b>		<b>Recommended Actions required from the National Government Agencies</b>	

Submitted by:

\_\_\_\_\_  
C/MLGOO / City Director

Date: \_\_\_\_\_

LEVEL OF FUNCTIONALITY OF BARANGAY VIOLENCE AGAINST WOMEN (VAW) DESK PER CITY/MUNICIPALITY  
**Consolidated Assessment Report**  
As of \_\_\_\_\_

Region: \_\_\_\_\_  
Province: \_\_\_\_\_

City/Municipality	Total No. of Brgys.	Total No. of Brgys. Assessed	Level of Functionality				Remarks
			Ideal	Mature	Progressive	Basic	
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

Submitted by:

\_\_\_\_\_  
DILG Provincial Director

Date: \_\_\_\_\_

LEVEL OF FUNCTIONALITY OF BARANGAY VIOLENCE AGAINST WOMEN (VAW) DESK PER PROVINCE  
**Consolidated Assessment Report**  
As of \_\_\_\_\_

Region: \_\_\_\_\_

Province/HUC	Total No. of C/Ms	Total No. of Brgys.	No. of Brgys. Assessed	Level of functionality				Remarks
				Ideal	Mature	Progressive	Basic	
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								

Submitted by:

\_\_\_\_\_  
Regional Director

Date: \_\_\_\_\_

**BARANGAY VIOLENCE AGAINST WOMEN (VAW) DESK**  
**Quarterly Accomplishment Report**  
Covered Period: (Ex. January – March 2018)

Barangay: \_\_\_\_\_  
 City/Municipality: \_\_\_\_\_  
 Province: \_\_\_\_\_  
 Region: \_\_\_\_\_  
 Total Population: \_\_\_\_\_  
 No. of Males: \_\_\_\_\_ No. of Females: \_\_\_\_\_  
 No. of Adults: (18 years old and above) No. of Minors: (Below 18 years old)

**I.**  
**Summary of Cases Received and Actions Taken**

Total No. of Clients Served: \_\_\_\_\_  
 Total No. of Cases Received by the Barangay: \_\_\_\_\_  
 Total No. of Cases Acted Upon: \_\_\_\_\_

Nature of Case	Total No. of Victims	Total No. of Cases Referred					Total No. of Victims Who Applied for BPO	Total No. of BPOs Issued
		C/MSWDO	PNP	Court	Hospital	Others (i.e. NBI, PAO, etc.)		
Violence Against Women and their Children (RA 9262)								
Physical								
Sexual								
Psychological								
Economic								
Rape (RA 8353)								
Trafficking in Persons (RA 9208/10364)								
Sexual Harassment (RA 7877)								

**II.** **Programs/Projects/Activities**  
**ms/Projects/Activities implemented to address VAW issues in the barangay**  
 (Pls. specify)

Training	Advocacy	Others	Remarks

Submitted by:  
 \_\_\_\_\_  
 Barangay VAW Desk Person

Noted by:  
 \_\_\_\_\_  
 Punong Barangay

Date: \_\_\_\_\_