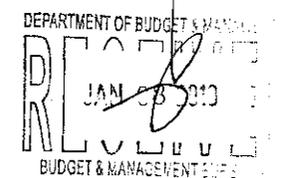


**ANNUAL PROCUREMENT PLAN FOR 2013  
For Common-Use Supplies and Equipment**

**INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:**

- Select the appropriate worksheet depending on the nearest Regional/Provincial Depot on your area.
- For Sub - Depots please refer to the following:
  - Bukidnon, Puerto Princesa Palawan, Biliiran, Borongan, and Misamis Occidental (Oroquieta) - Region XIII
  - Misamis Oriental, Calbayog, and Bontoc - Regions VI, VII, VIII, X, & XI
  - Zamboanga - Zamboanga
  - Surigao Del Norte - Surigao Del Norte
  - Camiguin - Camiguin
- Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
- Do not delete any field in the APP Form.
- For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
- Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office and email at [app@procurement-service.org](mailto:app@procurement-service.org)
- Consistent with DBM Circular No. 2011-6, the APP for FY 2013 must be submitted on or before November 15, 2012.
- Rename your APP file in the following format: APP2013 - Sector (NGA/GOCC/GFI/Constitutional Office/Other Executive Offices (DEOs)/SUC/LGU) - Name of Agency - Region (e.g. APP2012 - NGA - DBM-PS - Central Office)
- For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-8116 or (02)563-9397.



Department/Bureau/Office: PHILIPPINE COMMISSION ON WOMEN  
Region: NATIONAL CAPITAL REGION  
Address: 1145 J.P. LAUREL STREET  
SAN MIGUEL, MANILA

Contact Person: FELICITA F. LAZARO  
Position: ADMINISTRATIVE OFFICER III  
E-mail: [supply@pcw.gov.ph](mailto:supply@pcw.gov.ph)  
Telephone/Mobile Nos: 735-47-64

Item & Specifications	Unit of Measure	Quantity Requirement												*** PS Price Catalogue as of (2012.2012)	Total Amount			
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total		
<b>A. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																		
<b>COMMON ELECTRICAL SUPPLIES</b>																		
1. BALLAST, 18 watts	piece	6						6								6	77.43	929.12
2. BALLAST, 36 watts	piece	12						12								12	73.11	1,754.68
3. BATTERY, size A, alkaline, 2 pcs./packet	packet	12		12				12				12				12	38.22	1,834.56
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet	24		24				24				24				24	16.37	1,571.47
5. BATTERY, size D, alkaline, 2 pcs./packet	packet															0	75.95	-
6. FLUORESCENT LIGHTING FIXTURE, 1x20W	set															0	543.08	-
7. FLUORESCENT LIGHTING FIXTURE, 1x30W	set															0	456.50	-
8. FLUORESCENT LAMP, tubular, 18 watts	piece	12		12				12								12	35.68	1,295.41
9. FLUORESCENT LAMP, tubular, 36 watts	piece	15			15			15					15			15	38.17	2,290.05
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece															0	103.98	-
11. FUSE, 30 ampere	piece															0	11.87	-
12. FUSE, 60 ampere	piece															0	36.95	-
13. STARTER, 4-40 watts	piece	12			12			12					12			12	4.10	196.56
14. TAPE, electrical	roll	5			5			5					5			5	10.11	458.54

COMMON COMPUTER SUPPLIES/CONSUMABLES													
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box										0	534.85	-
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box										0	793.39	-
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box										0	589.24	-
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box										0	915.37	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 9-1/2", 500 sets/box	box										0	485.49	-
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box										0	751.50	-
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 9-1/2", 250 sets/box	box										0	341.03	-
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box										0	555.39	-
9. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece	5		5		5		5			20	10.92	218.40
10. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece	100		100		100		100			400	19.09	7,635.60
11. COMPACT DISK STORAGE CASE, 50 CDs capacity, min. made of durable plastic or nylon fabric, double sided sleeves, with closure	piece											55.69	
12. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	500				500					1000	14.72	14,721.00
13. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece	500		500		500		500			2000	23.46	46,914.00
14. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece	10		10		10		10			40	390.94	15,637.44
15. INK CARTRIDGE, HP 51645A (HP 45), black, for HP Deskjet 710c, 720c, 820cxi, 830c, 850c, 870cxi, 880c, 890c, 895cxi, 930c, 950c, 960c, 970cxi, 990cxi, 1000cxi, 1120c, 1125c, 1180c, 1220c, 1500c, 1600cm, 6122, 9300, HP Officejet G55, G65, G95, K60, K80, r45, r65, r45, r65 All-in-One, HP Officejet Pro 1150c, 1170c, 1175c All-in-One, HP Photosmart P1000, P1100, P1215, P1218	cart										0	1,277.70	-
16. INK CARTRIDGE, HP C6615DA (HP 15), black, for HP Deskjet 810c, 840c, 845c, 920c, 948c, 3820, HP Officejet 5110, 540 All-in-One, HP PSC 500, 750, 950 All-in-One	cart										0	1,207.02	-
17. INK CARTRIDGE, HP C1825DA (HP 23), tricolor, for HP Deskjet 710c, 720c, 810c, 830c, 880c, 890c, 895cxi, 1120c, 1125c, HP Officejet Pro 1170c, 1175c, r45, r65, r45, r65 All-in-One, HP PSC 500 All-in-One	cart										0	1,503.66	-
18. INK CARTRIDGE, HP C6625A (HP 17), tri-color, for HP Deskjet 840c, 845c	cart										0	1,313.05	-
19. INK CARTRIDGE, HP C6575A (HP 76), tri-color, for HP Deskjet 920c, 930c, 948c, 950c, 960c, 970cxi, 990cxi, 1180c, 1220c, 3820, 6122, 9300, HP Officejet 5110, G55, G65, G95, K60, K80, 540 All-in-One, HP PSC 750, 950 All-in-One, HP Photosmart P1000, P1100, P1215, P1218	cart										0	1,420.15	-
20. INK CARTRIDGE, HP C6614D (HP 20), black, 29ml, for HP Deskjet 610c, 630c, 640c, 650c	cart										0	340.60	-

21. INK CARTRIDGE, HP C4844A (HP 10), black, 69ml, for HP Officejet 910, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2000 printer series, 2230+, 2280+ printer series, 2300+ printer series, 2400 printer series, 2600+ printer series, HP Colour Printer cp1700 series	cart																0	1,398.75	-
22. INK CARTRIDGE, HP CE727AA (HP 27), black, 10ml, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845 HP PSC 110, 1210, 1315 All-in-One	cart																0	780.76	-
23. INK CARTRIDGE, HP C8728AA (HP 28), tri-color, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845, HP Officejet 4110, 4255 All-in-One, HP PSC 110, 1210, 1315 All-in-One	cart																0	916.78	-
24. INK CARTRIDGE, HP C6656AA (HP 56), black, for HP Deskjet 8400, 8450	cart																0	851.45	-
25. INK CARTRIDGE, HP C8557AA (HP 57), tri-color, for HP Deskjet 450 printer series, 5160, 5550, 5650, 5652, 9650, 9680 HP Officejet 4110, 4255, 5510, 6110 All-in-One, HP PSC 110, 1210, 1315, 1350, 2110, 2210, 2310 All-in-One, HP PSC 1410, 2410, Photosmart All-in-One, HP Photosmart 7150, 7260, 7268, 7450, 7550, 7660, 7760, 7960	cart																0	1,420.15	-
26. INK CARTRIDGE, HP C9351AA (HP 21), black, for HP Deskjet 3920, 3940, HP PSC 1410, 1402	cart																0	645.81	-
27. INK CARTRIDGE, HP C9352AA (HP 22), tri-color, for HP Deskjet 3920, 3940, HP Officejet 5610, HP PSC 1410, 1402	cart																0	744.35	-
28. INK CARTRIDGE, HP C8765WA (HP 94), black, 11 mL, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845, HP Officejet 4110, 4255 All-in-One, HP PSC 110, 1210, 1315 All-in-One	cart																0	861.08	-
29. INK CARTRIDGE, HP C8765WA (HP 95), tri-color, for HP Deskjet 460, 470, 6540, 6820, HP Officejet 3410 All-in-One HP PSC 2355 All-in-One, HP Photosmart 325, 315, 2610, 2710, 8150, 8450	cart																0	1,033.52	-
30. INK CARTRIDGE, HP C9301WA (HP 43), tri-color, for HP Deskjet D4160, 5440, HP Officejet 6310 All-in-One, HP PSC 1510 All-in-One, HP Photosmart 7830, C3160, C4180 All-in-One	cart																0	826.81	-
31. INK CARTRIDGE, HP C9302WA (HP 62), black, for HP Deskjet 5440, HP Officejet 6310 All-in-One, HP PSC 1510 All-in-One, HP Photosmart 7830, C3160 All-in-One	cart																0	617.97	-
32. INK CARTRIDGE, HP C8114A (HP 90), black, for HP Deskjet 900, 910, 915	cart																0	268.82	-
33. INK CARTRIDGE, HP CB314A (HP 90), tri-color, for HP Deskjet 900, 910, 915	cart																0	345.93	-
34. INK CARTRIDGE, HP C4844A (HP 10), black, 69ml, for HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2100, 2230, 2250, 2280, 2300, 2400, 2400, 2500, 2500, 2600, 2600 printer series	cart																0	1,030.30	-
34. INK CARTRIDGE, HP C4844A (HP 10), black, 69ml, for HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2100, 2230, 2250, 2280, 2300, 2400, 2400, 2500, 2500, 2600, 2600 printer series	cart																0	1,030.30	-
35. INK CARTRIDGE, HP C4844A (HP 10), black, 69ml, for HP Officejet Pro K850 HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2100, 2230, 2250, 2280, 2300, 2400, 2400, 2500, 2500, 2600, 2600 printer series	cart																0	1,030.30	-

36. INK CARTRIDGE, HP C4817A (HP 13), yellow, 14 ml, HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart																		0	1,030.30	
37. INK CARTRIDGE, HP C4830A (HP 11), cyan, 28 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart																		0	1,398.73	
38. INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml, for HP Officejet 9110, 9120, 9130 All-in-One HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart																		0	1,398.73	
39. INK CARTRIDGE, HP C483A (HP 11), yellow, 28 ml, for HP Officejet 9110, 9120, 9130 All-in-One HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart																		0	1,398.73	
40. INK CARTRIDGE, HP C4907AA (HP 940), black, for HP Officejet Pro 8000, 8500	cart																		0	1,021.73	
41. INK CARTRIDGE, HP C4906AA (HP 940XL), black, for HP Officejet Pro 8000, 8500	cart																		0	1,413.72	
42. INK CARTRIDGE, HP C4907AA (HP 940XL), cyan, for HP Officejet Pro 8000, 8500	cart																		0	1,021.73	
43. INK CARTRIDGE, HP C4908AA (HP 940XL), magenta, for HP Officejet Pro 8000, 8500	cart																		0	1,021.73	
44. INK CARTRIDGE, HP C4909AA (HP 940XL), yellow, for HP Officejet Pro 8000, 8500	cart																		0	1,021.73	
45. INK CARTRIDGE, HP C4936A (HP 18), black, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart																		0	850.37	
46. INK CARTRIDGE, HP C4937A (HP 18), cyan, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart																		0	637.25	
47. INK CARTRIDGE, HP C4938A (HP 18), magenta, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart																		0	637.25	
48. INK CARTRIDGE, HP C4939A (HP 18), yellow, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart																		0	637.25	
49. INK CARTRIDGE, HP C8721A (HP 90), black, 30 ml, for HP Photosmart D5160, D7160, D7260, D7360, D7460, 8230 HP Photosmart C5180, C5190, C5280, C5290, C5320, C8180, 3110, 3310 All-in-One	cart																		0	771.18	
50. INK CARTRIDGE, HP C876AW (HP 90), black, 30 ml, for HP Deskjet 5740, 6340, 6840, 9300, 9800, 9808, HP Photosmart 8030, 8150, 8450, 875, HP Officejet 3710, 3720, 3710 All-in-One	cart																		0	1,291.53	
51. INK CARTRIDGE, HP C877WA (HP 90), cyan, 30 ml, for HP Photosmart D5160, D7160, D7260, D7360, D7460, HP Photosmart C5180, C5190, C5280, C5290, C5320, C8180, 3110, 3310 All-in-One	cart																		0	413.41	

52. INK CARTRIDGE, HP C8772WA(HP 02), magenta, 3.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart																		0	413.41	
53. INK CARTRIDGE, HP C8773WA(HP 02), yellow, 6 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart																		0	413.41	
54. INK CARTRIDGE, HP C8774WA(HP 02), light cyan, 5.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart																		0	413.41	
55. INK CARTRIDGE, HP C8775WA(HP 02), light magenta, 5.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart																		0	413.41	
56. INK CARTRIDGE, HP C9363WA (HP 97), tricolor, 14 ml, for HP Deskjet 5740, 6540, 6840, 9800, 9860, 9808, HP Photosmart 2575, 2610, 2710 All-in-One, HP PSC 1610, 2355 All-in-One	cart																		0	1,434.07	
57. INK CARTRIDGE, HP C9364WA (HP 98), black, 11 ml, HP Deskjet D4160, HP Photosmart D5160, 8030, HP Photosmart C4180, 2575 All-in-One	cart																		0	716.50	
58. INK CARTRIDGE, HP C9391A(HP 88XL), cyan, 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart																		0	1,021.73	
59. INK CARTRIDGE, HP C9392A(HP 88XL), magenta 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart																		0	1,021.73	
60. INK CARTRIDGE, HP C9393A(HP 88XL), yellow 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart																		0	1,021.73	
61. INK CARTRIDGE, HP C9396A(HP 88XL), black 58.5 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart																		0	1,431.93	
62. INK CARTRIDGE, HP CB310WA (HP 564), black, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart																		0	490.52	
63. INK CARTRIDGE, HP CB317WA(HP 564), photo, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart																		0	410.19	
64. INK CARTRIDGE, HP CB318WA(HP 564), cyan, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart																		0	410.19	
65. INK CARTRIDGE, HP CB319WA(HP 564), magenta, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart																		0	410.19	
66. INK CARTRIDGE, HP CB320WA (HP 564), yellow, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart																		0	410.19	
67. INK CARTRIDGE, HP CB323WA(HP 564XL), cyan, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart																		0	815.03	
68. INK CARTRIDGE, HP CB324WA(564XL), magenta, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart																		0	815.03	
69. INK CARTRIDGE, HP CB325WA(564XL), yellow, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart																		0	815.03	
70. INK CARTRIDGE, HP CB335WA(HP 74), black, 4.5 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart																		0	659.74	

71. INK CARTRIDGE, HP CB336WA (HP74XL), black, 18 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart																	0	1,293.77	-
72. INK CARTRIDGE, HP CB337WA (HP75), tricolor, 3.5 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart																	0	758.27	-
73. INK CARTRIDGE, HP CB338WA (HP75XL), tricolor, 12 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart																	0	1,434.07	-
74. INK CARTRIDGE, HP CC640WA (HP60), black, 4 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart																	0	617.97	-
75. INK CARTRIDGE, HP CC641WA (HP60XL), black, 12 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart																	0	1,235.93	-
76. INK CARTRIDGE, HP CC643WA (HP60), tricolor, 13 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart																	0	742.20	-
77. INK CARTRIDGE, HP CC544WA (HP66XL), tricolor, 11 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart																	0	1,443.71	-
78. INK CARTRIDGE, HP CC653AA (HP 901), black officejet, 4 ml	cart																	0	619.04	-
79. INK CARTRIDGE, HP CC656AA (HP 901), tricolor officejet, 9 ml	cart																	0	948.91	-
80. INK CARTRIDGE, HP CC660AA (HP702), black, 20 ml, for HP Officejet J3508, J3508, J3508 All-in-One	cart																	0	1,033.52	-
81. INK CARTRIDGE, HP CD887AA (HP703), black deskjet, for HP Deskjet D730, F735 All-in-One	cart																	0	338.44	-
82. INK CARTRIDGE, HP CD888AA (HP703), tricolor deskjet, for HP Deskjet D740, F735 All-in-One	cart																	0	338.44	-
83. INK CARTRIDGE, HP CD971AA (HP 920), black, for HP Officejet 6000, 7000	cart																	0	785.04	-
84. INK CARTRIDGE, HP CD972AA (HP920XL), cyan, for HP Officejet 6000, 7000	cart																	0	589.05	-
85. INK CARTRIDGE, HP CD973AA (HP920XL), magenta, for HP Officejet 6000, 7000	cart																	0	589.05	-
86. INK CARTRIDGE, HP CD974AA (HP 920XL), yellow, for HP Officejet 6000, 7000	cart																	0	589.05	-
87. INK CARTRIDGE, HP CD975AA (HP920XL), black, for HP Officejet 6000, 7000	cart																	0	1,178.10	-
88. INK CARTRIDGE, HP CN692WA (HP704), black, for HP Ink Advantage 2000 For 001, Ink Advantage All-in-One 20601 K1100	cart																	0	338.44	-
89. INK CARTRIDGE, HP CN693AA (HP704), tricolor, for HP Ink Advantage 2000 For 001, Ink Advantage All-in-One 20601 K1100	cart																	0	338.44	-
90. INK CARTRIDGE, Brother LC67HYBK, black	cart																	0	1,627.97	-
91. INK CARTRIDGE, Brother LC67HYC, cyan	cart																	0	985.32	-
92. INK CARTRIDGE, Brother LC67HYM, magenta	cart																	0	985.32	-
93. INK CARTRIDGE, Brother LC67HY, yellow	cart																	0	985.32	-
94. INK CARTRIDGE, Brother LC39BK, black	cart																	0	722.93	-
95. INK CARTRIDGE, Brother LC39Y, yellow	cart																	0	475.60	-
96. INK CARTRIDGE, Brother LC39C, cyan	cart																	0	475.60	-
97. INK CARTRIDGE, Brother LC39M, magenta	cart																	0	475.60	-
98. INK CARTRIDGE, Lexmark Black #14, PN 18-2090A	cart																	0	1,033.52	-

99. INK CARTRIDGE, Lexmark Color #15, PN 18C2110A	cart																0	1,283.06	-
100. INK CARTRIDGE, Lexmark # 17, black, PN 10N0217	cart																0	1,033.52	-
101. INK CARTRIDGE, Lexmark # 27, colored, PN 10N0227	cart																0	1,231.65	-
102. INK CARTRIDGE, Lexmark Photo # 31, PN 18C0031A	cart																0	2,179.49	-
103. INK CARTRIDGE, Lexmark Black # 34, PN 18C0034A	cart																0	1,745.73	-
104. INK CARTRIDGE, Lexmark Color # 35, PN 18C0035A	cart																0	2,109.87	-
105. INK CARTRIDGE, Epson C13T028091, black, for printer Stylus C60/CX3100	cart																0	1,195.24	-
106. INK CARTRIDGE, Epson C13T029091, color, for printer Stylus C60/C50/CX3100	cart																0	1,091.35	-
107. INK CARTRIDGE, Epson C13T032190, black, for printer Stylus C80/C82/CX1100	cart																0	1,289.48	-
108. INK CARTRIDGE, Epson C13T032290, Cyan, for printer Stylus C80	cart																0	615.83	-
109. INK CARTRIDGE, Epson C13T032390, Magenta, for printer Stylus C80	cart																0	615.83	-
110. INK CARTRIDGE, Epson C13T032490, Yellow, for printer Stylus C80	cart																0	615.83	-
111. INK CARTRIDGE, Epson C13T038190, black, for printer Stylus C41SX/LX	cart																0	506.58	-
112. INK CARTRIDGE, Epson C13T038190, black, for printer Stylus C41SX/LX (Double pack)	cart																0	893.21	-
113. INK CARTRIDGE, Epson C13T039090, color, for printer Stylus C41SX/LX	cart																0	793.61	-
114. INK CARTRIDGE, Epson C13T042290, Cyan, for printer Stylus C82/CX5100	cart																0	561.20	-
115. INK CARTRIDGE, Epson C13T042390, Magenta, for printer Stylus C82/CX5100	cart																0	561.20	-
116. INK CARTRIDGE, Epson C13T042490, Yellow, for printer Stylus C82/CX5100	cart																0	561.20	-
117. INK CARTRIDGE, Epson C13T046190, black, for printer Stylus C63/C83	cart																0	644.74	-
118. INK CARTRIDGE, Epson C13T047290, Cyan, for printer Stylus C63/C83	cart																0	397.34	-
119. INK CARTRIDGE, Epson C13T047390, Magenta, for printer Stylus C63/C83	cart																0	397.34	-
120. INK CARTRIDGE, Epson C13T047490, Yellow, for printer Stylus C63/C83	cart																0	397.34	-

121. INK CARTRIDGE, Epson C13T002190, black, High Cap, for printer Stylus CX3700/4700/C67	cart											0	659.74	-
122. INK CARTRIDGE, Epson C13T063190, black, Std Cap, for printer Stylus CX3700/4700/C67	cart											0	506.58	-
123. INK CARTRIDGE, Epson C13T063290, Cyan, Std Cap, for printer Stylus CX3700/4700/C67	cart											0	406.98	-
124. INK CARTRIDGE, Epson C13T063390, Magenta, Std Cap, for printer Stylus CX3700/4700/C67	cart											0	406.98	-
125. INK CARTRIDGE, Epson C13T063490, Yellow, Std Cap, for printer Stylus CX3700/4700/C67	cart											0	406.98	-
126. INK CARTRIDGE, Epson C13T075190, Black, for printer Stylus color C59/CX2900	cart											0	303.09	-
127. INK CARTRIDGE, Epson C13T075290, Cyan, for printer Stylus color C59/CX2900	cart											0	303.09	-
128. INK CARTRIDGE, Epson C13T075390, Magenta, for printer Stylus color C59/CX2900	cart											0	303.09	-
129. INK CARTRIDGE, Epson C13T075490, Yellow, for printer Stylus color C59/CX2900	cart											0	303.09	-
130. INK CARTRIDGE, Epson C13T103190, Black, for printer Stylus T40W/TX600FW	cart											0	892.14	-
131. INK CARTRIDGE, Epson C13T103290, Cyan, for printer Stylus T40W/TX600FW	cart											0	594.41	-
132. INK CARTRIDGE, Epson C13T103390, Magenta, for printer Stylus T40W/TX600FW	cart											0	594.41	-
133. INK CARTRIDGE, Epson C13T103490, Yellow, for printer Stylus T40W/TX600FW	cart											0	594.41	-
134. INK CARTRIDGE, Epson C13T104190, black, for printer C110, CX7300/S300, TX200/400, Pigment High Cap	cart											0	594.41	-
135. INK CARTRIDGE, Epson C13T104190, Black, for printer C110, CX7300/S300, TX200/400, Pigment High Cap - Double Pack	cart											0	990.68	-
136. INK CARTRIDGE, Epson C13T105190, Black, for printer Stylus T10/T11/T13/T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510F/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 13N	cart											0	445.54	-
137. INK CARTRIDGE, Epson C13T105290, Cyan, for printer Stylus T10/T11/T13/T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510F/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart											0	445.54	-
138. INK CARTRIDGE, Epson C13T105390, Magenta, for printer Stylus T10/T11/T13/T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510F/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart											0	445.54	-
139. INK CARTRIDGE, Epson C13T105490, Yellow, for printer Stylus T10/T11/T13/T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510F/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart											0	445.54	-
140. INK CARTRIDGE, Epson C13T107190, Black, for printer T10/T11/T30/T20E/C79/C90/TX100/TX110/CX3900F, Pigment - 13N	cart											0	293.45	-







219. TONER CARTRIDGE, HP CE262A, yellow, for HP Color LaserJet Enterprise CP4020 Printer Series	cart											0	11,744.50	-
220. TONER CARTRIDGE, HP CE263A, magenta, for HP Color LaserJet Enterprise CP4020 Printer Series	cart											0	11,744.50	-
221. TONER CARTRIDGE, HP CE270A, black, for HP Color LaserJet Enterprise CP5020 Printer Series	cart											0	10,412.26	-
222. TONER CARTRIDGE, HP CE271A, cyan, for HP Color LaserJet Enterprise CP5020 Printer Series	cart											0	16,979.63	-
223. TONER CARTRIDGE, HP CE272A, yellow, for HP Color LaserJet Enterprise CP5020 Printer Series	cart											0	16,979.63	-
224. TONER CARTRIDGE, HP CE273A, magenta, for HP Color LaserJet Enterprise CP5020 Printer Series	cart											0	16,979.63	-
225. TONER CARTRIDGE, HP CE278A, black, for HP LaserJet P1566, P1606dn, M1536dn printer	cart											0	3,161.59	-
226. TONER CARTRIDGE, HP CE285A, black, for HP LaserJet P1102, P1102w, printer	cart	10		10				10				40	2,787.81	111,517.00
227. TONER CARTRIDGE, HP CE310A, black, for HP Color LaserJet Pro CP1020 Printer Series	cart											0	2,319.79	-
228. TONER CARTRIDGE, HP CE311A, cyan, for HP Color LaserJet Pro CP1020 Printer Series	cart											0	2,506.14	-
229. TONER CARTRIDGE, HP CE312A, yellow, for HP Color LaserJet Pro CP1020 Printer Series	cart											0	2,506.14	-
230. TONER CARTRIDGE, HP CE313A, magenta, for HP Color LaserJet Pro CP1020 Printer Series	cart											0	2,506.14	-
231. TONER CARTRIDGE, HP CE320A, black, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart											0	2,979.52	-
232. TONER CARTRIDGE, HP CE321A, cyan, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart											0	2,828.51	-
233. TONER CARTRIDGE, HP CE322A, yellow, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart											0	2,828.51	-
234. TONER CARTRIDGE, HP CE323A, magenta, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart											0	2,828.51	-
235. TONER CARTRIDGE, HP CE390A, black, for HP LaserJet Enterprise 600, M601, 600, M602, 600, M603, M4555 MFP Series	cart											0	7,497.00	-
236. TONER CARTRIDGE, HP CE390X, high cap, black, for HP LaserJet Enterprise 600, M601, 600, M602, 600, M603, M4555 MFP Series	cart											0	12,517.85	-
237. TONER CARTRIDGE, HP CE400A, black, for HP LaserJet Enterprise 500 Color M551 Series	cart											0	6,792.28	-
238. TONER CARTRIDGE, HP CE401A, cyan, for HP LaserJet Enterprise 500 Color M551 Series	cart											0	9,943.10	-
239. TONER CARTRIDGE, HP CE402A, yellow, for HP LaserJet Enterprise 500 Color M551 Series	cart											0	9,943.10	-
240. TONER CARTRIDGE, HP CE403A, magenta, for HP LaserJet Enterprise 500 Color M551 Series	cart											0	9,943.10	-
241. TONER CARTRIDGE, HP CE505Z, black, for HP LaserJet P2035, P2035n printer series	cart			3				3				12	3,769.92	45,239.04
242. TONER CARTRIDGE, HP CE505ZL, high cap, black, for HP LaserJet P2035, P2035n printer series	cart											0	6,321.70	-
243. TONER CARTRIDGE, HP CE710A, black, for HP Color LaserJet Professional P1500 Printer Series	cart											0	6,175.00	-

244. TONER CARTRIDGE, HP CE741A, cyan, for HP Color Laserjet Professional CP5220, Printer Series	cart									0	11,308.69	-
245. TONER CARTRIDGE, HP CE742A, yellow, for HP Color Laserjet Professional CP5220, Printer Series	cart									0	11,308.69	-
246. TONER CARTRIDGE, HP CE743A, magenta, for HP Color Laserjet Professional CP5220, Printer Series	cart									0	11,308.69	-
247. TONER CARTRIDGE, HP Q1339A, black, HP LaserJet 4300 Printer Series	cart									0	9,015.68	-
248. TONER CARTRIDGE, HP Q6000A, black, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart			3				3		9	3,270.83	29,437.51
249. TONER CARTRIDGE, HP Q6001A, cyan, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart			2				2		6	3,565.36	21,392.15
250. TONER CARTRIDGE, HP Q6002A, yellow, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart			2				2		6	3,565.36	21,392.15
251. TONER CARTRIDGE, HP Q6003A, magenta, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart			2				2		6	3,565.36	21,392.15
252. TONER CARTRIDGE, HP Q6460A, black, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart									0	6,223.58	-
253. TONER CARTRIDGE, HP Q6461A, cyan, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart									0	13,388.57	-
254. TONER CARTRIDGE, HP Q6462A, yellow, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart									0	13,388.57	-
255. TONER CARTRIDGE, HP Q6463A, magenta, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart									0	13,388.57	-
256. TONER CARTRIDGE, HP Q6470A, black, for HP Color LaserJet 3900 Printer Series	cart									0	5,659.16	-
257. TONER CARTRIDGE, HP Q6471A, cyan, for HP Color LaserJet 3900 Printer Series	cart									0	5,659.16	-
258. TONER CARTRIDGE, HP Q6472A, yellow, for HP Color LaserJet 3900 Printer Series	cart									0	5,659.16	-
259. TONER CARTRIDGE, HP Q6473A, magenta, for HP Color LaserJet 3900 Printer Series	cart									0	5,659.16	-
260. TONER CARTRIDGE, HP Q7570A, black, HP LaserJet M5025, M5035 All-in-One Printer Series	cart									0	7,636.23	-
261. TONER CARTRIDGE, HP Q7571A, cyan, for HP Color LaserJet 3800, CP3800 Printer Series	cart									0	7,326.71	-
262. TONER CARTRIDGE, HP Q7572A, yellow, for HP Color LaserJet 3800, CP3800 Printer Series	cart									0	7,326.71	-
263. TONER CARTRIDGE, HP Q7573A, magenta, for HP Color LaserJet 3800, CP3800 Printer Series	cart									0	7,326.71	-
264. TONER CARTRIDGE, Brother TN-135BK, black	cart									0	4,433.94	-
265. TONER CARTRIDGE, Brother TN-135M, magenta	cart									0	5,944.05	-
266. TONER CARTRIDGE, Brother TN-135Y, yellow	cart									0	5,944.05	-
267. TONER CARTRIDGE, Brother TN-135C, cyan	cart									0	5,944.05	-
268. TONER CARTRIDGE, Brother TN-135, black	cart									0	4,921.16	-
269. TONER CARTRIDGE, Brother TN-130	cart									0	3,912.95	-
270. TONER CARTRIDGE, Brother TN-135, black	cart									0	4,943.25	-
271. TONER CARTRIDGE, Brother TN-130	cart									0	4,287.37	-

292. TONER CARTRIDGE, TN-3250, low yield, for Brother HL5350DN	cart										0	3,652.11	-
293. TONER CARTRIDGE, Lexmark 34217HK(12A6400)	cart										0	4,852.70	-
294. TONER CARTRIDGE, Lexmark 1582920	cart										0	14,908.32	-
295. TONER CARTRIDGE, Lexmark X340A11G	cart										0	6,265.35	-
296. TONER CARTRIDGE, Lexmark E360H11P	cart										0	12,365.77	-
297. TONER CARTRIDGE, Lexmark E450A11P	cart										0	7,018.26	-
298. TONER CARTRIDGE, Lexmark T650A11P	cart										0	9,917.46	-
299. TONER CARTRIDGE, Developer, Epson C13S050005, for printer EPL-5500	cart										0	3,267.62	-
300. TONER CARTRIDGE, Developer, Epson C13S050010, for printer EPL-5700/5800	cart										0	5,350.72	-
301. TONER CARTRIDGE, Developer, Epson C13S050087, for printer EPL-5900/9001	cart										0	5,454.60	-
302. TONER CARTRIDGE, Developer, Epson C13S050166, 6K, for printer EPL-6200	cart										0	5,305.73	-
303. TONER CARTRIDGE, Developer, Epson C13S050167, 3K, for printer EPL-6200/6300L	cart										0	3,372.58	-
304. TONER CARTRIDGE, Epson C13S050440, Std Cap, for printer AL-M2010/DN	cart										0	5,850.87	-
305. TONER CARTRIDGE, Developer, Epson C13S050520, 1.8K, for printer AL-M200	cart										0	3,719.58	-
306. TONER CARTRIDGE, Developer, Epson C13S050521, 3.2K, for printer AL-M200	cart										0	5,503.87	-
307. TONER CARTRIDGE, Samsung Part No. SCX-D655A for printer model MFP 6525	cart										0	9,103.50	-
308. TONER CARTRIDGE, Samsung Part No. MLD3050B for printer ML-D3050/MLD3051	cart										0	6,854.40	-
309. TONER CARTRIDGE, Samsung Part No. MLTD105L, for printer ML 2550n	cart										0	2,945.25	-
310. TONER CARTRIDGE, Samsung Part No. ML D2850R, for printer ML D2850ND	cart										0	5,006.93	-
311. TONER CARTRIDGE, Samsung Part No. MLTD104-S, for Samsung ML 1060	cart										0	2,998.80	-
312. TONER CARTRIDGE, Samsung Part No. MLTD103-S	cart										0	2,998.80	-
313. TONER CARTRIDGE, Samsung ML-2250D5	cart										0	4,926.60	-
314. TONER CARTRIDGE, Samsung ML-2010D3	cart										0	3,105.90	-
315. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart										0	4,036.03	-
316. TONER CARTRIDGE, TK160, for Kyocera Mita KM-1500	cart										0	2,985.74	-
317. TONER CARTRIDGE, Kyocera TK-120	cart										0	5,516.72	-
318. TONER CARTRIDGE, for Kyocera FS4000DN printer TK330	cart										0	8,444.64	-
319. TONER CARTRIDGE, for Kyocera FS4020DN printer TK364	cart										0	8,735.08	-
320. RIBBON CARTRIDGE, Lexmark 1143950 for Printer Models 230x series	cart										0	1,990.52	-
321. RIBBON CARTRIDGE, Epson 1350 1510, for printer DFY-9000	cart										0	1,165.60	-
322. RIBBON CARTRIDGE, Epson 1350 1510, for printer DFY-9000	cart										0	125.70	-
323. RIBBON CARTRIDGE, Epson 1350 1510, for printer DFY-9000	cart										0	352.00	-
324. RIBBON CARTRIDGE, Epson 1350 1510, for printer DFY-9000	cart										0	1,085.20	-

325. RIBBON CARTRIDGE, Epson C13SO15577 (#8786), for printer DFX-5000/7800/8500 Black Ribbon (S015055)	cart									0	987.46	-
326. RIBBON CARTRIDGE, Epson C13SO15587, black for printer DLQ-3000/3000+/3500	cart									0	1,081.71	-
327. RIBBON CARTRIDGE, Epson C13SO15589 (S015337), for printer DLQ-590	cart									0	391.99	-
328. RIBBON, Epson RN 8755	cart									0	87.29	-
329. RIBBON, Epson RN 8750	cart									0	79.04	-
330. RIBBON, Epson RN 7754	cart									0	133.88	-
331. RIBBON, Epson RN SO 1506 v50 15086	cart			3		3		3		9	746.49	6,718.38
332. RIBBON, Epson RN SO 15327	cart									0	344.86	-
333. RIBBON CARTRIDGE, for Fujitsu D13850	cart									0	460.53	-
334. PRINTHEAD, HP 11, black, C4810A, 8 ml, for: HP Officejet 910, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart									0	1,434.07	-
335. PRINTHEAD, HP 11, cyan, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart									0	1,434.07	-
336. PRINTHEAD, HP 11, magenta C4810A, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart									0	1,434.07	-
337. PRINTHEAD, HP 11, yellow, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart									0	1,434.07	-
338. Photoconductor HL, Lexmark PN 12AS302	cart									0	4,326.84	-
339. Photoconductor HL, Lexmark PN 126X225	cart									0	2,409.75	-
340. Photoconductor HL, Lexmark PN 126X226	cart									0	2,409.75	-
341. PHOTOCOnductor UNIT, Epson C13S015089, for printer EPL 6200/6200L	cart									0	3,561.08	-
342. IMAGING UNIT, Samsung SCNP-45A	cart									0	10,710.00	-
<b>COMMON OFFICE SUPPLIES</b>												
1. ACETATE, gauge #7, scratch proof	roll									0	642.62	-
2. AIR FRESHENER, 700ml, car	can	6				6				120	93.91	1,126.94
3. ALCOHOL, 71%, ethyl	bottle	30		30		30		30		0	21.62	-
4. AUDIO CASSETTE TAPE, 90min, 150, 120, 120	piece									0	120.12	-
5. BINDER, 3-ring, D-type, A4, 640 mm (25.6") with insert view-pocket on front, back and spine for letter	pair									0	125.68	-
6. BINDER, 3-ring, D4 type, legal (A4, 762 mm) with insert view-pocket on front, back and spine for letter	pair									0	343.08	-
7. CARBON PAPER, 100% recycled, 100 mm (4") wide, 110 mm (4.3") high, 100 sheets/box	box									0	20	73.38
8. CARBON PAPER, 100% recycled, 110 mm (4.3") wide, 110 mm (4.3") high, 100 sheets/box	box									0	20	73.38
9. CARBON PAPER, 100% recycled, 110 mm (4.3") wide, 110 mm (4.3") high, 100 sheets/box	pack	5		5		5		5		0	43.68	1,467.69
10. CARBON PAPER, 100% recycled, 110 mm (4.3") wide, 110 mm (4.3") high, 100 sheets/box	pack									0	30.04	-
11. CHALK, white, 100 g, 100 mm (4") long	box									0	30.04	-

62. MARKER, permanent, red, fine tip	piece	12													24	12.86	308.70
63. NOTE BOOK, stenographer's, 40 leaves, ruled both sides	piece	12													48	8.09	388.08
64. NOTE PAD, (3"x3"), 100 sheets/pad	pad	6													24	36.04	864.85
65. NOTE PAD, (3"x4"), 100 sheets/pad	pad	6													24	60.06	1,441.44
66. NOTE PAD, (2"x2"), 400 sheets/pad	pad	6													24	117.94	2,830.46
67. NOTE PAD, (2"x3"), 100 sheets/pad	pad	6													24	32.75	786.24
68. OIL, for general purpose, 120 ml	bottle														3	36.04	108.11
69. PAPER, bond, Premium Grade, 210mm x 297mm (A4), 70 gsm	ream														0	103.61	-
70. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 80gsm	ream	2	2	2	2	2	2	2	2	2	2	2	2	2	24	73.58	1,766.02
71. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream														0	115.63	-
72. PAPER, for Plain Paper Copier, 254mm x 356mm (B4), 70gsm	ream														0	204.39	-
73. PAPER, ruled pad, 216mm x 330mm, 90 sheets/pad	pad	10													30	20.53	615.83
74. PAPER, thermal, 210mm x 30M, 1/2" core	roll														0	37.89	-
75. PAPER, thermal, 216mm x 30M, 1/2" core	roll														0	37.89	-
76. PAPER, multicopy, 210mm x 297mm (A4), 80gsm	ream														0	123.98	-
77. PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets/pack	ream	3													6	169.26	1,015.56
78. PAPER FASTENER, for paper, metal, 50 sets/box	box														25	86.14	6,460.65
79. PAPER CLIP, gem type, jumbo, 48mm, 1000/box	box	10													40	14.74	589.68
80. PAPER CLIP, gem type, 32mm, 1000/box	box	20													80	8.19	655.20
81. PENCIL, lead, w/eraser, one (1) dozen per box	box	48													192	21.56	4,138.85
82. PENCIL, mechanical, for 0.5mm lead	piece														0	19.66	-
83. PUSH PIN, flat head type, assorted colors, 1000/case	case														0	39.31	-
84. RECORD BOOK, 500 pages, Smyth sewn	book														20	60.06	1,201.20
85. RECORD BOOK, 500 pages, Smyth sewn	book														20	92.82	1,856.40
86. RIBBON, nylon, manual typewriter	spool														0	15.27	-
87. RIBBON CARTRIDGE, fabric, Iwata 220 line recorder	piece														0	491.40	-
88. RING BINDER, 6mm x 1.12m, plastic, 12 ps/bundle	bundle														0	34.93	-
89. RING BINDER, 8mm x 1.12m, plastic, 10 ps/bundle	bundle														0	38.21	-
90. RING BINDER, 10mm x 1.12m, plastic, 10 ps/bundle	bundle														0	46.40	-
91. RING BINDER, 11mm x 1.12m, plastic, 10 ps/bundle	bundle														0	57.32	-
92. RING BINDER, 12.7mm x 1.12m (1/2"x4"), plastic	piece	10													30	4.75	142.38
93. RING BINDER, 14mm x 1.12m, plastic, 10 ps/bundle	bundle														0	78.07	-
94. RING BINDER, 16mm x 1.12m, plastic, 10 ps/bundle	bundle														0	103.73	-
95. RING BINDER, 19mm x 1.12m (3/4"x4"), plastic	piece	10													40	11.96	478.38
96. RING BINDER, 22mm x 1.12m, plastic, 10 ps/bundle	bundle														0	155.60	-
97. RING BINDER, 25mm x 1.12m (1"x4"), plastic	piece	20													80	12.83	1,026.48
98. RING BINDER, 28mm x 1.12m, plastic, 10 ps/bundle	piece														0	238.50	-
99. RING BINDER, 32mm x 1.12m, plastic, 10 ps/bundle	piece														0	269.71	-
100. RING BINDER, 36mm x 1.12m (1 1/4"x4"), plastic	piece														0	30.58	-
101. RUBBER BAND, 1.0mm min thickness min 350 grams/box or approx 220 pcs	box														0	139.31	-
102. RULER, plastic, 300mm	piece	3													12	3.82	45.86
103. RULER, plastic, 450mm	piece	3													12	38.22	458.64
104. SIGN PEN, black	piece	36													144	45.30	6,522.77
105. SIGN PEN, blue	piece	24													96	45.30	4,348.51
106. SIGN PEN, red	piece	3													12	45.30	543.56
107. STAMP PAD INK, violet, 50ml	bottle	6													12	22.93	275.18
108. STAMP PAD, felt pad, min 50mm x 100mm	piece														6	26.21	157.25
109. STAPLE WIRE, standard, # 8	box	30													120	24.77	2,972.34
110. STENCIL PAPER, ordinary, universal, 1/2" x 11" x 24"	quilt														0	191.10	-
111. TAPE, adding machine, GSP brand	roll														24	8.45	199.55

112. TAPE, masking, 24mm, 50 meters length	roll	12		12			1		48	48.05	2,306.30
113. TAPE, masking, 48mm, 50 meters length	roll	12		12			12		48	95.88	4,602.02
114. TAPE, transparent, 24mm, 50 meters	roll	24		24			24		96	15.29	1,467.65
115. TAPE, transparent, 48mm, 50 meters	roll	12					12		24	31.62	758.77
116. TAPE, packaging, 48mm, 50 meters length	roll	12		12			12		48	31.62	1,517.54
117. TIME CARD, for Ariane Bundy Clock, 100s/bndl	bundle								0	86.81	-
118. TIME CARD, for Kizano Time Recorder, 100s/bndl	bundle								0	87.36	-
119. TOILET TISSUE, 12 rolls/pack	pack	12		12			12		48	76.44	3,669.12
120. TWINE, plastic, one kilo per roll	roll	2		6			6		20	47.92	958.44
121. WRAPPING PAPER, kraft, 95gsm, approx. 40m	roll			3			3		9	152.88	1,375.92
<b>COMMON OFFICE DEVICES</b>											
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack								0	9.83	-
2. CUTTER, heavy duty	piece								0	29.38	-
3. PUNCHER, heavy duty	piece								0	103.74	-
4. SCISSORS, (6")	pair	3		3			3		12	18.22	218.61
5. SHARPENER, single cutterhead	piece								0	180.18	-
6. STAMPING DATE, self-inking stamp	piece								0	464.10	-
7. STAPLER, heavy duty, standard	piece	3		3			3		12	151.44	1,817.30
8. STAPLE REMOVER, twin jaws	piece	3		3			3		12	17.35	208.15
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece	3							3	54.60	163.80
10. TAPE DISPENSER, handheld, for 48mm width packaging tape	piece	18							18	42.24	760.35
11. WASTE BASKET, plastic	piece	6							6	27.30	163.80
<b>COMMON JANITORIAL SUPPLIES</b>											
1. BATHROOM SOAP, 70gms.	piece								0	20.75	-
2. BROOM, soft (bamboo)	piece								0	125.58	-
3. BROOM, STRIK (Ergling)	piece								0	18.56	-
4. CLEANSER, powder, 350gms.	canister								0	16.71	-
5. DETERGENT POWDER, all purpose, 500gms.	pouch	5					5		10	24.02	240.24
6. DETERGENT BAR, min 350 grams net mass, four(4) pcs per bar	bar								0	19.11	-
7. DISINFECTANT SPRAY, 400 grams net content	can			3			3		6	160.52	963.14
8. DUST PAN, non-rigid plastic, with detachable handle	piece								0	34.94	-
9. FLOOR WAX, paste, natural, kgs.	can								0	322.14	-
10. FLOOR WAX, paste, red, kgs.	can								0	327.60	-
11. FLOOR WAX, liquid type, 3.9L plastic container.	container								0	362.00	-
12. FURNITURE CLEANER, 600ml/can min	can	3							3	105.92	317.77
13. INSECTICIDE, 600ml (2.10L)/can	can	6		6			6		24	120.12	2,882.88
14. MOP HEAD, screw type, wooden handle	piece								0	92.82	-
15. MOP HEAD, mop rayon, 600g	piece								0	81.90	-
16. BAG, COTTON, (2") diameter	kilo	5					5		10	49.14	491.40
17. SCOURING PAD, 60x60mm size	pack								0	141.96	-
18. TOILET BOWL & URINAL CLEANER, 600ml	bottle								0	70.98	-
19. TOILET DEODORANT TABLET, 99% paradichlorobenzene, 50gms, 3 pcs/pack	box								0	30.58	-
20. TRASH BAG, plastic, black, (XL), 10 pcs per pack per roll	roll	5		5			5		20	150.70	3,014.00
<b>COMMON JANITORIAL SUPPLIES</b>											
1. PAPER, bond, 40lb/ream	ream								0	119.79	-

44. MARKING PEN, permanent, broad tip, green	piece	24		24		24		24		96	29.00	2,784.00
45. MARKING PEN, permanent, broad tip, red	piece	12		12		12		12		48	29.00	1,392.00
46. MARKING PEN, permanent, broad tip, violet	piece	24		24		24		24		96	29.00	2,784.00
47. MARKING PEN, for whiteboard, broad tip, black	piece	24		24		24		24		96	43.00	4,128.00
48. MARKING PEN, for whiteboard, broad tip, blue	piece	24		24		24		24		96	43.00	4,128.00
49. MARKING PEN, for whiteboard, broad tip, red	piece	12		12		12		12		48	43.00	2,064.00
50. MARKING PEN, for whiteboard, broad tip, green	piece	24		24		24		24		96	43.00	4,128.00
51. MARKING PEN, for whiteboard, broad tip, violet	piece	24		24		24		24		96	43.00	4,128.00
52. MULTI-TRAY, 5 layers	piece			6				6		12	504.00	6,048.00
53. NOTEBOOK, small (Cattleya type), 10 sheets/set	piece			100				100		200	8.00	1,600.00
54. NOTEBOOK, spiral type, small, 100 leaves	piece	10		10		10		10		40	43.00	1,720.00
55. ONION SKIN, legal size	ream			10		10		10		30	110.00	3,300.00
56. PADDING GLUE	bottle	1		1		1		1		3	160.00	480.00
57. PAPER, Copy, letter size, substance 20	ream	100		100		100		100		400	160.00	64,000.00
58. PAPER, Copy, legal size, substance 20	ream	75		75		75		75		300	189.00	56,700.00
59. PAPER FASTENER, plastic, 50's/box	box			24		24		24		72	20.00	1,440.00
60. PAPER, Mimeographing, legal size, whitewove	ream			50		50		50		150	20.00	3,000.00
61. PERFORATED METAL HANGING FOLDER CADDY	piece			3				3		6	349.75	2,098.50
62. PLASTIC JACKET for Index Card 5 x 8	piece		100					100		200	8.00	1,600.00
63. PHOTO PAPER	pack	1				1				2	150.00	300.00
64. REPORT COVER FOLDER	piece	50		50		50		50		200	12.00	2,400.00
65. RIBBON, for Calculator, Monroe 1280, double spool	box	3								3	65.00	195.00
66. RIBBON, for Calculator, Monroe 1283, double spool	box	3								3	65.00	195.00
67. RIBBON, for Calculator, Monroe 2020, double spool	box	3								3	65.00	195.00
68. RIBBON, for Calculator, Monroe 4040 cartridge	box	2								2	235.00	470.00
69. RIBBON, for Electronic Typewriter, Olympia Compact DM	box	20		20		20		20		80	300.00	24,000.00
70. RIBBON, for Unika Time Recorder	box	3		3		3		3		12	500.00	6,000.00
71. RISOGRAPH Rollmaster KS 500, S3276, 270mm x 47m	piece			3		3		3		9	1,300.00	11,880.00
72. RISOGRAPH Ink, KS 500, Model 800ml	piece			3		3		3		9	1,150.00	10,350.00
73. SEPARATOR, 5 pcs/set, letter size, colored	set			50		50		50		150	18.00	2,700.00
74. SEPARATOR, 5 pcs/set, letter size, white	set					50		50		100	15.00	1,500.00
75. SEPARATOR, 5 pcs/set, legal size, colored	set			50		50		50		150	22.00	3,300.00
76. SEPARATOR, 5 pcs/set, legal size, white	set			50				50		100	18.00	1,800.00
77. SIGN PEN, fine tip, violet	piece	12								12	45.00	540.00
78. SIGN PEN, fine tip, green	piece	12								12	45.00	540.00
79. SPECIALTY BOARD, Elite, 220 gsm, 10's/set, 8-1/2 x 11 Akasia, white and cream	set	10		10		10		10		40	30.00	1,200.00
80. SPECIALTY BOARD, Elite, 220 gsm, 10's/set, 8-1/2 x 11 Aaramanda, white and cream	set	10		10		10		10		40	30.00	1,200.00
81. SPECIALTY BOARD, Elite, 220 gsm, 10's/set, 8-1/2 x 11 Buffalo, orange, light brown black, maroon, ocean blue Eryera' Green, Dark Brown	set	10		10		10		10		40	30.00	1,200.00
82. SPECIALTY BOARD, Elite, 220 gsm, 10's/set, 8-1/2 x 11 Kaktus, white and cream	set	10		10		10		10		40	30.00	1,200.00
83. SPECIALTY BOARD, Elite, 220 gsm, 10's/set, 8-1/2 x 11 Semboja, white, cream, pink and blue	set	10		10		10		10		40	30.00	1,200.00
84. SPECIALTY BOARD, Elite, 220 gsm, 10's/set, 8-1/2 x 11 Mawai, white and cream, white, cream, pink, blue, gray, salmon	set	10		10		10		10		40	30.00	1,200.00

85. SPECIALTY PAPER, Elite, 220 gsm, 10's/set, 8-1/2 x 11	set	10													40	28.00	1,120.00	
Flamingo, white, cream, pink, light blue, light purple green																		
86. SPECIALTY PAPER, Elite, 220 gsm, 10's/set, 8-1/2 x 11	set	10													25	28.00	700.00	
Gardenia, natural white, Cream, pale cream, bluish, white light pink																		
87. SPECIALTY PAPER, Elite, 220 gsm, 10's/set, 8-1/2 x 11	set	10													25	28.00	700.00	
Neon Bright, blue, green, orange, pink and yellow																		
88. STICKER PAPER, matt, A-4 size, 10's/set	set	50													25	35.00	875.00	
89. TAPE, double sided with foam	roll														25	25.00	625.00	
90. TAPE, double sided without foam	roll														25	20.00	500.00	
91. THERMAL PAPER, 216 x 30 x 1" core	roll	50													25	48.00	1,200.00	
92. TIME CARD for UNICA Time Recorder	piece	500													2000	2.20	4,400.00	
93. VITAL DOCUMENT KEEPER	piece														20	238.00	4,760.00	
															0			
<b>GOVERNMENT FORMS</b>																		
1. REIMBURSEMENT RECEIPT, Gen Form No. 2	pad	20													20	32.25	1,290.00	
<b>COMMON JANITORIAL SUPPLIES</b>																		
1. PLASTIC, transparent, size 18 x 24	pieces	200	200	200	200	200	200	200	200	200	200	200	200	200	2400	0.38	912.00	
2. CARBAGE BIN, plastic	piece	3													3	3,500.00	10,500.00	
<b>PLUMBING SUPPLIES</b>																		
1. ANGLE VALVE	piece	6													12	160.00	1,920.00	
2. FLEXIBLE HOSE, 1/2 X 1/4	piece	3				3									12	160.00	1,920.00	
3. FAUCET, gooseneck centerment	set					3									9	1,400.00	12,600.00	
4. FLEXIBLE HOSE, 3/8 x 1/2	piece					3									6	160.00	960.00	
5. FLEXIBLE PIPE, 3/8 with female compression	piece					3									6	150.00	900.00	
6. P-TRAP, 1-1/4, tubular	piece	6				6									24	200.00	4,800.00	
7. TANK FITTING	piece	3													9	420.00	3,780.00	
8. TANK FLAPPER BALL	piece	3													6	150.00	900.00	
9. TANK LEVER, No 185	piece	3				3									12	120.00	1,440.00	
10. THREAD SEALANT	piece	10				10									40	10.00	400.00	
<b>COMPUTER SUPPLIES</b>																		
1. INK CARTRIDGE, HP 8727 (27)	piece	5				4									17	730.00	12,410.00	
2. INK CARTRIDGE, HP 8728 (28)	piece	2				2									8	770.00	6,160.00	
3. INK CARTRIDGE, Canon E500 (PC-88) black	piece	5				5									20	570.00	11,400.00	
4. INK CARTRIDGE, Canon E500 (CL-98) colored	piece	2				2									8	660.00	5,280.00	
5. INK CARTRIDGE, for HP Deskjet 2010 (HP 704) black	box	12				12									48	390.00	18,720.00	
6. INK CARTRIDGE, for HP Deskjet 2010 (HP 704), colored	box	3				3									12	390.00	4,680.00	
7. MINI-DVD-RW	piece	30				30									120	50.00	6,000.00	
8. PRINTER	unit	1													1	6,000.00	6,000.00	
9. USB FLASH DRIVE, 16GB	piece	1													1	500.00	500.00	
<b>ELECTRICAL SUPPLIES</b>																		
1. TELEPHONE BOX	piece					2									2	8	150.00	1,200.00
2. JACK, TLD WIRE, 4-wire (for telephones)	roll														2	1,600.00	3,200.00	

3. ELECTRICAL WIRE, gauge 12	roll		1					1					2	3,800.00	7,600.00	
4. INTERCOM WIRE, 18 wire	meter			10					10				10	150.00	6,000.00	
5. BULB, CFL, 20 watts	piece	6											6	190.00	1,140.00	
6. BULB, CFL, 23 watts	piece	6											6	190.00	1,140.00	
<b>MEETING SUPPLIES</b>																
1. BREAD PLATE	piece			25									25	75.00	1,875.00	
2. GLASS TRAY (for 1 dozen glass) wooden	piece			2									2	500.00	1,000.00	
3. SAUCER	piece			25									25	50.00	1,250.00	
4. KITCHEN KNIFE	piece	1											1	150.00	150.00	
5. GLASS COYLR (plastic)	piece		50										50	25.00	1,250.00	
<b>CONSTRUCTION SUPPLIES</b>																
1. BLUMOL BLADE	pieces		5										5	50.00	250.00	
2. Carbon for Electric Drill	piece		2						2				4	150.00	600.00	
3. DOOR KNOB	set	3											3	1,650.00	4,950.00	
4. DRAWER LOCK with keys	set	10											10	150.00	1,500.00	
5. NAIL, COMMON, No. 1 1/2	kilo			1									1	65.00	65.00	
6. NAIL, COMMON, No. 2	kilo			1									1	65.00	65.00	
7. NAIL, COMMON, No. 3	kilo			1									1	65.00	65.00	
8. NAIL, FINISH NO. No 1/2	kilo			1									1	65.00	65.00	
9. NAIL, FINISH NO. No 2	kilo			1									1	65.00	65.00	
10. NAIL, FINISHING, No 3	kilo			1									1	65.00	65.00	
<b>PAINTING SUPPLIES</b>																
1. PALETA, 3"	piece	2											2	45.00	90.00	
2. PALETA, 2"	piece	2											2	25.00	50.00	
3. PAINT, flat wall, white	gallon	6		1			1						10	550.00	5,500.00	
4. PAINT, enamel, white, Quick Dry	gallon	6		1			1						10	680.00	6,800.00	
5. PAINT BRUSH, No. 1	piece	5											5	50.00	250.00	
6. PAINT BRUSH, No. 3	piece	5											5	60.00	300.00	
7. PAINT BRUSH, No. 4	piece	5											5	90.00	450.00	
8. PAINT BRUSH, No. 5	piece	5											5	120.00	600.00	
9. PUTTY KNIFE	piece	2											2	15.00	30.00	
10. ROLLER BRUSH, 7/8"	piece	5					1						9	48.00	432.00	
11. ROLLER BRUSH, 4 1/2"	piece	1					1						4	38.00	152.00	
12. THINNER PAINT	bottle	3					3						15	25.00	375.00	
13. SAND PAPER, fine	piece	10		5			5						30	14.00	420.00	
14. SAND PAPER, medium	piece	10											10	14.00	140.00	
15. SAND PAPER, Coarse	piece	10											10	14.00	140.00	
16. VARNISH, plastic	bottle	10											10	30.00	300.00	
<b>OTHER CATEGORIES</b>																
1. P. AC, P. Impulse nylon	piece						10						10	250.00	2,500.00	
2. CHAIR, CONFERENCE, SEATING with lock	unit						1						1	9,900.00	9,900.00	
3. CHAIR, Executive with arms	unit	1											1	3,500.00	3,500.00	
4. CHAIR, Executive (for Conference Room)	unit						25						25	5,000.00	125,000.00	

5. CHAIR, Clerical	unit	1													1	5,000.00	5,000.00
6. 8. GLASS TOP, 6mm thick, size 27-1/2 x 59-1/8	piece	1													1	1,798.92	1,798.92
7. ROLL-UP SUNSCREEN	Sq. Ft.	1200													1200	259.30	311,160.00
8. CORPORATE GIVE-AWAYS with Advocacy Messages																	
* T-shirts (Women's Month) with collar	piece	300													300	200.00	60,000.00
* T-Shirts (18-Day Campaign to End Violence Against Women)	piece	300													300	200.00	60,000.00
* T-Shirts (Rural Women's Day)	piece	200													200	200.00	40,000.00
9. RAPID REEL WALL MOUNT GARDEN HOSE	piece	2													2	9,000.00	18,000.00
10. PLASTIC STORAGE CONTAINER, 50 liters	piece	3													3	500.00	1,500.00
11. TABLE, Junior Executive (for DDO)	unit	1													1	7,500.00	7,500.00
12. UMBRELLA Stand	unit	2													2	1,500.00	3,000.00

2,281,818.18

\*\*\*GRAND TOTAL: .....

TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION .....

2,510,000.00

APPROVED BUDGET: .....

\*Other categories that are not indicated herein

\*\*Prices are FOB Manila/Applicable for items under A.

\*\*\*Grand total for items under A and B

We hereby warrant that the total amount reflected in this Annual Supplies, equipment, Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year

Prepared by: .....

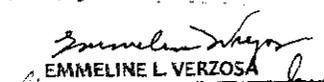
Certified Funds Available: .....

Approved: .....

Certified Appropriate Funds Available: .....

  
 FELICITA F. LAZARO  
 Property/Supply Officer

  
 NATHANIEL L. GONZALES  
 Accountant /  
 Local Budget Officer

  
 EMMELINE L. VERZOSA  
 Head of Office/Agency

Date Prepared: 12/27/12